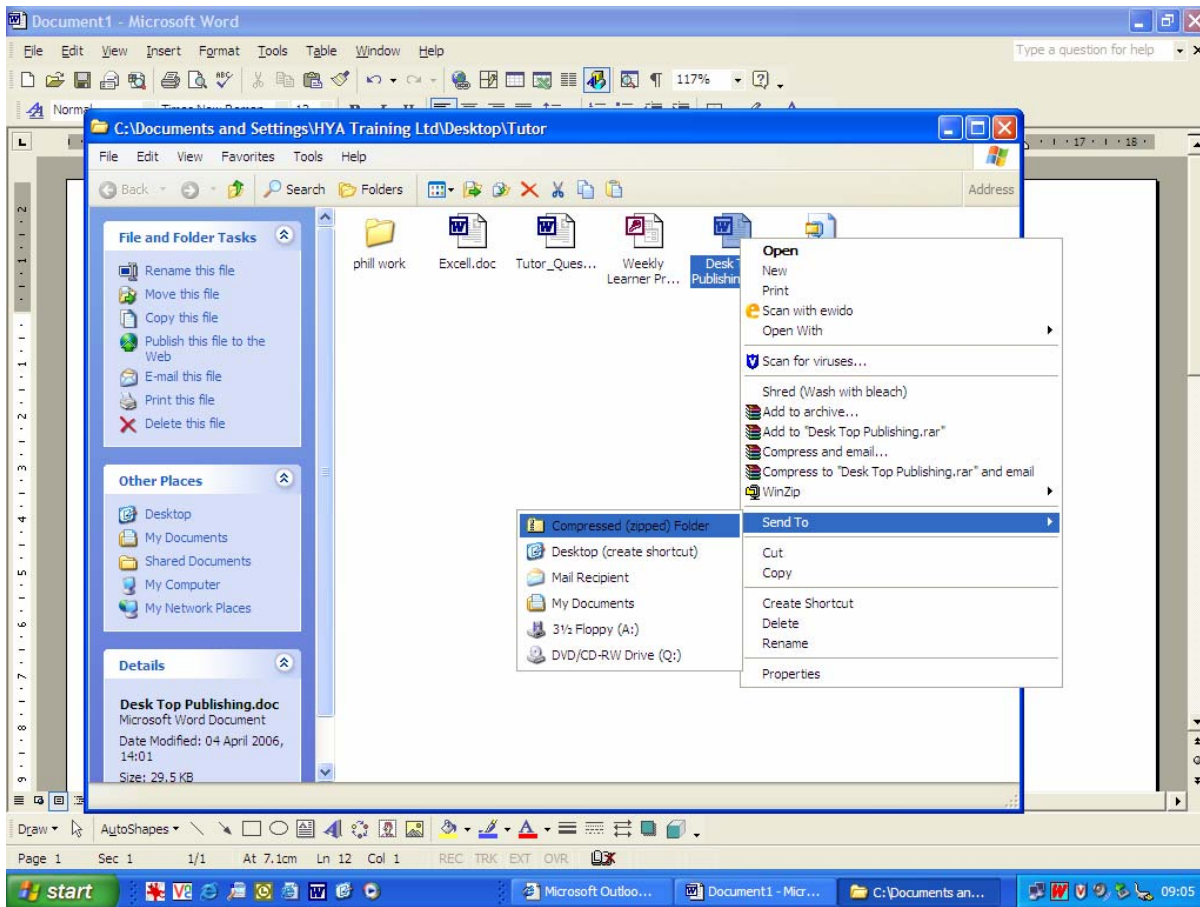


**Ziping Files** - There's a couple of ways you can do this:

If you're using Windows XP – **Right Click** the file and choose **Send To**, then **Compressed (Zipped) Folder**



If you have **WinZip** installed again **Right Click** the file and choose **WinZip**, then **Add To Desk Top Publishing .zip**

